

## **NIAGARA HISTORICAL SOCIETY & MUSEUM – Voices of Freedom**

The Niagara Historical Society & Museum (NHSM) is a team of staff and volunteers which passionately collects, preserves, researches, educates and promotes the history of Niagara-on-the-Lake and its communities. We inspire an appreciation of local history through engaging programs and exhibitions.

The NHSM is a key member of the Voices of Freedom Education Committee, a sub-committee of the Voices of Freedom Park Committee of the Town of Niagara-on-the-Lake. In November 2018, the Town opened the Voices of Freedom Park to honour Niagara's black history. The role of the sub-committee is to develop a black history walking tour app for Niagara-on-the-Lake and educational programming for schools which can be delivered in the classroom.

### **JOB DESCRIPTION**

**Job Title:** Voices of Freedom Education Coordinator

**Details:** 24-week contract, 24 hours per week (work week is flexible and can include weekends)

**Start Date:** January 2019 (date TBD)

**Salary:** \$18.50 per hour

**Reporting Relationship:** Voices of Freedom Education Coordinator reports to the Managing Director of the NHSM and the Voices of Freedom Education Committee.

**Job Purpose:** To assist the Voices of Freedom Education Sub-Committee in developing and delivering educational programming related to black history, including the development of a walking tour app in Niagara-on-the-Lake

#### **Primary Responsibilities:**

- Input text, images and audio files into walking tour app
- Assist with the development of classroom programming related to black history
- Ensure that programming relates to current Ontario curriculum
- Assemble outreach kits for classrooms
- Assemble content for study guide
- Organize a black history educational session with Niagara teachers
- Assist with promotional activities (eg. Press releases, distribute marketing materials, etc)
- Attend committee meetings
- Assist Education Committee with other related duties

#### **Knowledge and Skills Required:**

- Knowledge of the history of Niagara-on-the-Lake, especially black history, is an asset
- Experience developing or delivering educational programming required
- Strong computer skills required
- Good oral and written communication skills
- Currently enrolled or a recent graduate of an Education or History program, or related field

**Email cover letter and resume to [aklassen@nhsm.ca](mailto:aklassen@nhsm.ca) or fax to 905-468-1728. Applications are due December 31, 2018. The Niagara Historical Society & Museum is an equal opportunity employer.**